

ULTIMATE PLAN:

1. What advantages do I gain by using the *Ultimate Plan*?

- 1) Knowledge on what the issues are for a hiring employer (phone consultation and articles)
- 2) A new resume.
- 3) A new reference page.
- 4) A suggested cover letter (Don't overlook this one. A bad one will get you in the "no" pile pretty quick).
- 5) Review of your present application documents (resume, reference page, and cover letter)

2. How do I enroll in the *Ultimate Plan* and what will happen?

- 1) Press the *Buy Now* button located in the *Ultimate Plan* box to process your payment and enroll in the plan.
- 2) After you process payment, press the type that says *Return to Golf Club Consulting*. (This will send you to a private website that is dedicated to *Ultimate Plan* enrollees. On this website, you'll fill out 40 questions about your career, education, new job priorities and attach your present resume and reference page).

3. Then, what happens?

- First, you'll receive a *Welcome I* email. This email will confirm your payment, instructions on how request a *Subscriber Listing* and your member number.
- You'll receive a *Welcome II* email. (This will communicate further details of the plan).
- Once we have received your completed questionnaire (from the *Ultimate Plan* website) and present application documents, you'll receive a *Confirmation* email.
- You'll receive a sample resume that fits your experience and job goals.
- You'll receive the articles listed for the plan.
- If needed, we'll send you a list of questions we have for your new application documents
- When we complete you're a draft of your new application documents, you'll receive an email requesting a time to visit on the phone.
- We visit on the phone.
- We email you your new application documents
- You communicate any revisions you would like to make to the received application documents. (see question #4)

4. What if I would like revisions to the documents (new resume and reference page) that are prepared for me? How many revisions do I get and what is the cost?

- Within the *Ultimate Plan* cost you get 2 revisions at no cost.
- After 2 revisions and before 30 days of an *Ultimate Plan* enrollment, the cost is \$20 per revision.
- After 30 days of an *Ultimate Plan* enrollment, we will send you a quote after we know what revisions you would like. It's typically between \$30-60. This is handy if you add a job to your resume or you have a reference change.

5. How long does the process take?

- Normally 7-14 days after a person completes his/her enrollment. This includes going to the *Ultimate Plan* website and completing the plan questionnaire and sending us your present application documents.
- A person has 30 days from an enrollment date to complete his/her enrollment. After 30 days, we will put your enrollment in an inactive file and will assume you no longer wish to enroll.